



Commissioners  
Jennifer Brown  
Jeanne Galloway – Chair  
Gregory Lewis  
Dr. Andrew Lover  
Carolyn Shores Ness

# The Commonwealth of Massachusetts

State Reclamation & Mosquito Control Board

## Pioneer Valley Mosquito Control District

8 Conway Street

South Deerfield, MA 01373

Web: [www.mass.gov/pioneer-valley-mosquito-control-district](http://www.mass.gov/pioneer-valley-mosquito-control-district)

Email: [john.c.briggs@mass.gov](mailto:john.c.briggs@mass.gov)



District Director  
John Briggs

### Meeting Minutes

**Date:** Monday, September 9, 2024

**Time:** 2:00 PM

**Location:** Virtual

1. Call to Order and Attendance
  - a. The meeting was called to order at 2:36 PM.
  - b. Commissioners in attendance: Jeanne Galloway, Andrew Lover, and Greg Lewis. Also in attendance: John Briggs, the director of the Pioneer Valley Mosquito Control District (PVMCD), and Susan Gruen from the Heath Board of Health.
2. Public Comment/Output
  - a. None
3. Approval of Previous Meeting Minutes (Vote Required)
  - a. **Greg made a motion to approve the minutes as written and Andrew seconded. Motion passed 3-0.**
  - b. Discussion: None
4. Operations Update
  - a. John provided a brief overview of arbovirus surveillance data collected during the last testing week of the season, and the most recent WNV human case.
5. Fiscal Overview
  - a. John provided a brief overview of FY25 payments received and owed balances of member communities.
  - b. John would send an invoice for FY25 membership to West Springfield.
6. Eastern Equine Encephalitis (EEE) Response Plan
  - a. John would work on the plan once annual surveillance reports are completed.
  - b. John would send an invite to Catherine Brown, of the MA Department of Public Health, to attend the PVMCD December Commission meeting.
7. Lease and Facilities Update
  - a. There were no new updates provided on the progress of the shared space agreement between UMass and PVMCD.
8. Seasonal Staff Update
  - a. The Seasonal Entomologist is scheduled to work through November 2. John would inquire with Human Resources about extending the position by one week.
9. Other Business
  - a. John would generate some talking points regarding district's integral role and its processes in mitigating arbovirus transmission in the Pioneer Valley region for current and prospective member communities.
10. Date, Time, and Location of Next Commission Meeting
  - a. November 18, 2024, at 2 PM. This meeting will be held virtually.
11. Adjournment
  - a. **Greg made a motion to adjourn the meeting, and Andrew seconded. Motion passed 3-0.**
  - b. **The meeting was adjourned at 3:10 PM.**