



THE COMMONWEALTH OF MASSACHUSETTS
STATE RECLAMATION AND MOSQUITO CONTROL BOARD



PIONEER VALLEY MOSQUITO CONTROL DISTRICT

Commissioners
Jeanne Galloway – Chair
Gregory Lewis
Merridith O’Leary
Carolyn Ness

251 Causeway Street Suite 500
Boston, MA 02114
617-626-1723

PVMCD Coordinator
Chris Craig

Minutes of the Pioneer Valley Mosquito Control District Commission

Date: Monday, January 9th, 2023

Time: 2:00pm

Location: Virtual (due to the COVID-19 Pandemic) – Public welcome to join at:

<https://us02web.zoom.us/j/87661723259> (Meeting ID: 876 6172 3259)

1. Call to Order and Attendance
 - a. The commission meeting was called to order at 2:05pm.
 - b. Commissioners Jeanne Galloway, Greg Lewis and Carolyn Ness in attendance. As well as Chris Craig, Jessica Burgess, MDAR and Alex Giannantonio, SRB
2. Public Comment/Output
 - a. No public comment.
3. Approval of Previous Meeting Minutes (vote required)
 - a. December’s minutes were not talked about or voted on.
4. PVMCD HR Discussion
 - a. A discussion took place regarding filling the vacancy left by Chris’s departure-Chris’s last day is Jan. 13, 2023. Do they want to fill it with a contract and a bumped up hourly rate or have a full-time position with benefits. The district is in need of a lot of things all at once besides the coordinator vacancy (headquarters, seasonal staff & a vehicle). The commissioners are focused on getting a new coordinator first & foremost the rest will get straightened out at a later time. Jeanne spoke about the executive session which included budget, draft job description & needing additional funds. It was agreed that the job would be posted for 14 days with a requirement of a Bachelor’s degree. Chris is optimistic the

position will be filled with a UMASS graduate and gave two names Johanna Raven and Kyle Rosner as potential applicants.

b. Carolyn made a motion to post the full-time job for \$65,000.00, Greg was the second to agree. Motion passed 3-0.

5. Planning for 2023 Surveillance Season

a. No new updates, potential locations were talked about via Carolyn and her contacts in Deerfield. The cost of commercial real estate has gone up dramatically, so it's not looking for a headquarters location.

6. Vehicle Updates

a. Chris provided with the commission that the vehicle needs repairs, it's 17 years old. It was suggested that the district rent a truck going forward via state contract with the state and the rental company. Alex informed the commissioners it's a great way to not have to worry about maintaining a vehicle and the rental agreement would need to be done on a monthly basis through direct billing.

7. Other Business

a. Other business was discussed and mixed into the commission's discussions such as Chris's time in the district and his contribution to it which was insurmountable. Along with advice, insight and how the hiring process will work was also provided from Alex and Jessica.

8. Date, Time, and Location of Next Commission Meeting

a. The next monthly commission meeting will be Monday, February 13th, 2023 at 2pm.

9. Adjournment

a. A motion to adjourn the meeting was made by Carolyn with a second from Greg. Motion passed 3-0.

b. Meeting adjourned at 3:42pm.